



ROMA SHOW SOCIETY INC. –
10th & 11th May 2024

Mobile: 0497 225 698
Email contact is preferred
secretary@romashow.com

PO Box 139
Roma Qld 4455

TRADE SPACE
APPLICATION FORM

ABN: 49 334 968 854

THIS IS AN APPLICATION FORM ONLY AND DOES NOT GUARANTEE A SPACE
A TAX INVOICE WILL BE FORWARDED TO YOU FOR PAYMENT ONCE YOUR APPLICATION HAS BEEN APPROVED

Please complete and return this page.

Name of Exhibitor _____

Address _____ Town _____

Postcode _____ Phone _____ Fax _____

Email _____

Name of Site / Stall _____

Type of Goods for Sale _____

TRADE SPACE REQUEST

(MUST INCLUDE TOWBAR ETC)

PREFERRED SITE NUMBER

1ST: _____ **2ND :** _____ **3RD :** _____

☐

Do you require access to power?

YES

☐

NO

☐☐

Do you have a supply trailer (please see Rules & Regulations, clause 19)

☐

Plan Attached (include towbars)

Other Comments: _____

PLEASE NOTE: **PHOTO OF SITE TO BE INCLUDED.**

Camping is included in the cost of Trade Space - camping with your site is only permitted when camping & sales are in the one van or tent. A Separate sleeping vehicle is not allowed at site, must locate in the Camping area.

Entry

2 complimentary Itinerant Pass is included in the cost of Trade space
Additional passes can be purchased upon request.

COSTING

Pricing: _____ Extra Passes Required _____ @ \$15.00 inc GST ea

***SET UP IS AVAILABLE FROM WEDNESDAY (FROM 8AM) FOR ALL STALLHOLDERS, UPON RECEIPT OF INVOICE PAYMENT AND ALL RELEVANT DOCUMENTS IE INSURANCE AND FOOD LICENSE WHERE NECESSARY, SITE NUMBER WILL BE CONFIRMED.**

I have read and agreed to the terms and conditions as set out in the attached Trade Space Rules.

Signed: _____

Date: _____

Please be aware that PREFERRED SITES are not always GUARANTEED.



Roma Show Society Inc.

Phone: 0497 225 698

Please only email where possible

Email: secretary@romashow.com

Web: www.romashow.com.au

All correspondence should be addressed to: The Secretary, Roma Show Society Inc., PO Box 139, ROMA QLD 4455

The Roma Show will be held over Friday 10th Saturday 11th May 2024.

APPLICATION FOR TRADE SPACE ROMA SHOW 2024

CHARGES:

Forms are to be returned no later than two weeks prior to show.

- Space will not be allocated unless an application form has been submitted.
- On approval of your application, a Tax Invoice will be forwarded to you for payment. *Your site will not be guaranteed until payment has been received.* **Site number will be forwarded to you upon receipt of payment and insurance COC and food license if applicable.**
- Cancellations of Trade Space will be refunded less a 20% administration fee. Any cancellations received less than 3 days prior to the show will not be refunded.
- ***Vacating your site early may incur an early exit fee and hamper future bookings.***

ENTRY TO SHOW:

- Quantity of 2 only 2-Day pass is included in the cost of Site.
- Passes are needed for entry into the grounds after 6:00am on Friday/Saturday
- Extra 2-Day passes are available at \$15.00 each for itinerants.

DISPLAY AND/OR SALE OF GOODS:

- Applicants are to clearly state all types of goods that they wish to display and/or sell.
- Applicants are requested to give overall sizes of display vehicles including pulls, towbars, awnings, tents, ropes, pegs etc.
- Include a plan and photos showing your layout of display areas, entrances, front of vehicles etc.
- Roma Show Society holds the right to ask items to be removed from sale.

SETTING UP:

- Bump In for stalls commences from WEDNESDAY, 8th MAY 2024.
- **Thursday is typically judging day but setting up and selling is permitted.**
- **No Vehicle access to stall sites after 6am Friday.**
- **ALL LEADS ON GROUNDS ARE TO BE COVERED...STALLHOLDER TO SUPPLY OWN LEAD AND COVERS**

STAYING ON SITE:

- Camping on site is **not** permissible (unless your vehicle is joint sales/sleeping). Provision for camping is made elsewhere on the grounds. Workplace Health & Safety legislation demand this.
- At no time is grey sullage to be run onto the grounds. Itinerants must have their own sullage tanks.
- **Security** is provided from Thursday 6:00pm until Sunday 6:00am

GROUNDSPACE STEWARD:

All enquiries should be forwarded to the Roma Show Society Inc office Mobile: 0497 225 698.

RULES & REGULATIONS

The Roma Show Society Inc will ensure that all care is taken, but no responsibility will be accepted for damage, or loss however caused to any equipment, displays or stalls.

1. The Roma Show Society Inc reserves the right to reject any application in its sole discretion and its decision in this regard shall be final.
2. The Final Placement of stalls is at the sole discretion of the Roma Show Society Inc although applicant's preference as to site, will be considered. **Your preferred site is not guaranteed.**
3. All displays, stalls, etc., must be in position by Thursday night **prior** to show, and must remain until the end of the Show on Saturday night. (Unless earlier removal is authorised by Groundspace Steward).
4. Leaving before 8:00pm on Saturday night without prior consent from the Groundspace Steward may result in forfeiture of preferred site next year. **ALL STOCK AND PULL DOWN MUST BE WALKED OUT OF THE GROUND AS NO VEHICLES ARE TO BE DRIVEN ONTO THE GROUNDSpace AREA WHILST PATRONS ARE STILL ON THE GROUNDS.**
5. Any space where full payment has been received and is not occupied by Thursday 4:00pm will be deemed vacant and will be reallocated as the Show Society sees fit and no monies will be refunded.
6. Political advertising is not allowed. The exhibitors must confine their business to that stated on the application form. No sub-letting is permitted. Hawking, Selling, Canvassing or distribution of printed matter is not permitted outside the area allocated, unless approval is applied for by the exhibitor and granted by the Roma Show Society Inc.
7. The Roma Show Society Inc reserves the right to have removed, any item it considers objectionable or dangerous which is offered to patrons for sale, display or as a prize given or distributed. Please refer to the Roma Show website for a list of Banned Items www.romashow.com
8. Exhibitors shall not excavate, dig or place pegs in their area without permission from the Groundspace Steward.
9. P.A. Systems, Sound Units or Projectors shall **not** be operated without the approval of the Groundspace Steward.
10. Exhibitors are responsible for supplying their own power leads, display stands, special lighting etc, and the removal of the same. All leads on the ground must be covered where pedestrians have access. Power Saws, Motor Mowers and Motorized devices shall **not** be operated without the approval of the Groundspace Steward. **ALL electrical items MUST have CURRENT ELECTRICAL TEST TAG.**
11. Fire Extinguishers, if required by the local Fire Brigade will be the responsibility of the Exhibitor and will conform to Brigade requirements.
12. Space holders shall maintain access for emergency and Roma Show Society Inc vehicles and personnel at all times.
13. Exhibitors are to display their names prominently on their stands.
14. **No camping is permitted in the Groundspace area**, space is made available elsewhere in the grounds (beside Fashion Parade Area – power & water is available).
15. **All vehicles (including supply trailers) must be removed from the Groundspace area by before 6:00am on operating days of the Show. At no time is a vehicle to be driven on the main grounds without getting approval from the Groundspace Steward. Any deliveries from local business houses must be made within the time stated (6:00am) or if delivery needs to be made outside of time stock must be trolleyed in.**
16. All exhibitors are required to abide by the Workplace Health and Safety Regulations, as stipulated in the booklet available from the Secretaries Office on arrival.
17. **All animals must be on a leash or a chain. Any dogs found wandering the grounds will be removed at owners cost.**

Waiver, Release and Acknowledgement Form

- A. In this Waiver, Release and Acknowledgement Form "the Society" means and includes:
- (a) All affiliated entities;
 - (b) Servants or agents of the Society and/or all affiliated entities;
 - (c) Employees of the Society and/or all affiliated entities;
 - (d) Members of the Society and/or all affiliated entities;
 - (e) Volunteers of the Society and/or all affiliated entities.

By exhibiting at in the Roma Show:

1. I acknowledge that it is a condition of participating in the Roma Show that I do so at my own risk. I accept all risks and release the Roma Show Society and any person or body directly or indirectly associated with the Roma Show, from all claims, demands and proceedings arising out of or connected with my participation in the Roma Show and indemnify them against all liability for all injury, loss or damage to myself or my property arising out of or connected with my participation in the Event. This release continues forever and binds all of my heirs, successors, executors, personal representatives and assigns.
2. I acknowledge that it is a condition of participating in the Roma Show that the Society and any person or body directly or indirectly associated with the Event are absolved from all liability however arising for injury or damage to myself or my property howsoever caused arising out of participation in the Event whatsoever whether due to any negligent act, breach of duty, default and/or omission on the part of the Society and any person or body directly or indirectly associated with the Event, or otherwise.
3. I acknowledge that any person participating in the Roma Show is only allowed to do so on the distinct understanding that they do so at their risk.
4. I acknowledge that the Society relies on the information provided by me and state that all such information is accurate and complete.
5. I acknowledge that it is a condition of participating in the Roma Show that I follow the instructions of the Society and any person directly or indirectly associated with the Roma Show at all times. I indemnify and keep indemnified the Society and any person or body directly or indirectly associated with the Event from all claims, demands and proceedings arising out of or connected with a failure by me to comply with rules and/or directions given to me by the Society and any person or body directly or indirectly associated with the Roma Show.
6. I indemnify and keep indemnified the Society and any person or body directly or indirectly associated with the Event against all claims made by any other person for injury or damage howsoever caused arising out of participation in the Roma Show, whether due to any negligent act, breach of duty, default and/or omission on the part of the Society and any person or body directly or indirectly associated with the Event, or otherwise.

I ACKNOWLEDGE THAT I HAVE READ THIS FORM OR THAT IT HAS BEEN EXPLAINED TO ME. I FULLY UNDERSTAND ITS TERMS AND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT. I HAVE SIGNED THE DOCUMENT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Please include the following with your application

Relevant Food License

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Photo – Diagram of site set up

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Certificate of Currency for Insurance

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Signature: Date:

Print name in full: