



ROMA SHOW SOCIETY INC.

9th & 10th May 2025

All applications must be emailed

Email: tradespace@romashow.com

Web: www.romashow.com.au

PH: 0427648340

TRADE SPACE APPLICATION FORM

ABN: 49 334 968 854

**THIS IS AN APPLICATION FORM ONLY AND DOES NOT GUARANTEE A SPACE
A TAX INVOICE WILL BE FORWARDED TO YOU FOR PAYMENT ONCE YOUR APPLICATION HAS BEEN
APPROVED**

Please complete and return this page.

Name of Exhibitor: _____

Address: _____

Town: _____ Postcode: _____

Phone: _____ Email: _____

Name of Site Stall: _____

Type of Goods for Sale: _____

PREFERRED SITE NUMBER 1ST: 2ND: 3RD:

Do you require access to power? Y N How many points do you require? _____

Do you have a supply trailer? Y N (please see Rules & Regulations, clause 23)

Please read and sign.

Attach plans / picture of stall / Vehicle size / trailer size, INCULding TOW BAR. This is needed for spacing and layout of the trade space area.

Camping is included in the cost of Trade Space - camping with your site is not permitted. Camping is only allowed in the camping area only. Vehicle Movement is not allowed after 6am friday morning unit after 11PM Saturday night. If you need to leave before these must be prearranged with ground space steward. Any unauthorized movement with result in black banned from the Roma show.

Pricing is included in site map. Please see attached site map and price list.

2 complimentary Itinerant Pass is included in the cost of Trade space. Additional passes can be purchased upon request at secretary office.

Extra Passes Required? _____ @ \$15.00 inc GST each.

I have read and agreed to the terms and conditions as set out in the attached Trade Space Rules.

Signed: _____ Date: _____

Please be aware that **PREFERRED SITES** are not always **GUARANTEED**.

APPLICATION FOR TRADE SPACE ROMA SHOW 2025

- Forms are to be returned no later than two weeks prior to show.
- Space will not be allocated unless an application form has been submitted.
- On approval of your application, a Tax Invoice will be forwarded to you for payment.
- Your site will not be guaranteed until payment has been received.
- Site numbers will be forward to you upon receipt of payment and insurance.
- Certificate of Insurance Currency is required
- Food license required if applicable
- Cancellations of Trade Space will be refunded less a 20% administration fee.
- Any cancellations received less than 3 days prior to the show will not be refunded.
- *Vacating your site early may incur an early exit fee and hamper future bookings.*

ENTRY TO SHOW:

- Quantity of 2 only 2-Day pass is included in the cost of Site.
- Passes are needed for entry into the grounds after 6:00am on Friday/Saturday
- Extra 2-Day passes are available at \$15.00 each for itinerants.

DISPLAY AND/OR SALE OF GOODS:

- Applicants are to clearly state all types of goods that they wish to display and/or sell.
- Applicants are requested to give overall sizes of display vehicles including pulls, towbars, awnings, tents, ropes, pegs etc.
- Include a plan and photos showing your layout of display areas, entrances, front of vehicles etc.
- Roma Show Society holds the right to ask items to be removed from sale.

SETTING UP:

- Bump In for stalls commences from Wednesday, 7th MAY 2025.
- **Thursday is typically judging day but setting up and selling is permitted.**
- **No Vehicle access to stall sites after 6am Friday** until 11PM Saturday night
- **ALL LEADS ON GROUNDS ARE TO BE COVERED...STALLHOLDER TO SUPPLY OWN LEAD AND COVERS**

STAYING ON SITE:

- Camping on selling site is **not** permissible (unless your vehicle is joint sales/sleeping).
- Provision for camping is available elsewhere on the grounds.
- At no time is grey sullage to be run onto the grounds. Itinerants must have their own sullage tanks.
- **Security** is provided from Thursday 6:00pm until Sunday 6:00am

GROUNDSPACE STEWARD: All enquiries should be forwarded to **Lachlan Hall 0427 648 340.**

RULES & REGULATIONS

The Roma Show Society Inc will ensure that all care is taken, but no responsibility will be accepted for damage, or loss however caused to any equipment, displays or stalls.

1. The Roma Show Society Inc reserves the right to reject any application in its sole discretion and its decision in this regard shall be final.
2. The **Final Placement** of stalls is at the sole discretion of the Roma Show Society Inc although applicant's preference as to site, will be considered. **Your preferred site is not guaranteed.**
3. All displays, stalls, etc., must be in position by **Thursday night prior to show, and must remain until the end of the Show on Saturday night.** (Unless earlier removal is authorised by Groundspace Steward).
4. Entry to the Groundspace will be between 9:00am and 9:00pm Wednesday and Thursday. **Thursday is only a competition day, but stallholders may feel free to sell and or display their goods.**
5. Leaving before 11:00pm on Saturday night without prior consent from the Groundspace Steward may result in forfeiture of preferred site next year. **ALL STOCK AND PULL DOWN MUST BE WALKED OUT OF THE GROUND AS NO VEHICLES ARE TO BE DRIVEN ONTO THE GROUNDSPACE AREA WHILST PATRONS ARE STILL ON THE GROUNDS.**
6. Any space where full payment has been received and is not occupied by Thursday 4:00pm will be deemed vacant and will be reallocated as the Show Society sees fit and no monies will be refunded.
7. Political advertising is not allowed. The exhibitors must confine their business to that stated on the application form. No sub-letting is permitted. Hawking, Selling, Canvassing or distribution of printed matter is not permitted outside the area allocated, unless approval is applied for by the exhibitor and granted by the Roma Show Society Inc.
8. The Roma Show Society Inc reserves the right to have removed, any item it considers objectionable or dangerous which is offered to patrons for sale, display or as a prize given or distributed.
9. No wastewater is to be run onto the grounds. Itinerants must have their own sullage tanks.
10. Political advertising is not allowed. The exhibitors must confine their businesses to that stated on the application form. No subletting is permitted. Hawking, selling, canvassing or distribution of printed is not permitted outside of the area permitted outside of the area allocated, unless approval is applied for by the exhibitor and granted by the Roma show society.
11. The Roma show society INC reserves the right to have removed, any item considers objectionable or dangerous which is offered to patrons for sale, display or as a prize given or distributed.
12. **Exhibitors and / or their employees are to conduct themselves in an orderly and respectful manner within the show grounds towards the public, other vendors and Roma show society members.**
13. Exhibitors shall not excavate or dig any ground within their area.
14. Exhibitors are to display their names prominently on their stands.
15. **The following items are not to be sold by itinerant: Fairy floss, dagwood dogs, waffles, doughnuts, snow cones, toffee apples, Drug related goods (including cocaine kits and bongs) explicit and hard core t-shirts, fake cigarettes, fireworks or crackers, fuel type fire lighters (Zippo) horns or trumpets, knives, (including pen knives), laser pointers, Metal and wood martial arts nunchakus, playing cards (nude or lurid), pressure pack snow, pressure pack fart gas, silly string, stink bombs, bouncing beans, or sling shots.**
16. **Toy guns are acceptable, however the following are not: Ball bearing guns, eight shot cap guns, pellet guns, pop downs (throw downs), potato guns, replica guns (Bullet type) Roll caps, strip caps, water pistols (over 150mm / 6 INC) Gel blasters or sling shots. All noise related items are banned. Samurai swords, English swords and fencing swords are to be sold in sealed packages by licensed traders only.**
17. P.A. Systems, Sound Units or Projectors shall **not** be operated without the approval of the Groundspace Steward.
18. Exhibitors are responsible for supplying their own power leads, display stands, special lighting etc, and the removal of the same. All leads on the ground must be covered where pedestrians have access.
19. Fire Extinguishers, if required by the local Fire Brigade will be the responsibility of the Exhibitor and will conform to Brigade requirements.
20. Space holders shall always maintain access for emergency and Roma Show Society Inc vehicles and personnel.
21. Exhibitors are to display their names prominently on their stands.
22. **No camping is permitted in the Groundspace area,** space is made available elsewhere in the grounds (beside Fashion Parade Area – power & water is available).
23. **All vehicles (including supply trailers) must be removed from the Groundspace area by before 6:00am on operating days of the Show. At no time is a vehicle to be driven on the main grounds without getting approval from the Groundspace Steward. Any deliveries from local business houses must be made within the time stated (6:00am) or if delivery needs to be made outside of time stock *must be trolleyed in.***
24. All exhibitors are required to abide by the Workplace Health and Safety Regulations, as stipulated in the booklet available from the Secretary's Office on arrival.
25. **All animals must be on a leash or a chain. Any dogs found wandering the grounds will be removed at owners cost.**

Waiver, Release and Acknowledgement Form

- A. In this Waiver, Release and Acknowledgement Form “the Society” means and includes: (a) All affiliated entities;
- (b) Servants or agents of the Society and/or all affiliated entities;
 - (c) Employees of the Society and/or all affiliated entities;
 - (d) Members of the Society and/or all affiliated entities;
 - (e)Volunteers of the Society and/or all affiliated entities.

By exhibiting at in the Roma Show:

1. I acknowledge that it is a condition of participating in the Roma Show that I do so at my own risk. I accept all risks and release the Roma Show Society and any person or body directly or indirectly associated with the Roma Show, from all claims, demands and proceedings arising out of or connected with my participation in the Roma Show and indemnify them against all liability for all injury, loss or damage to myself or my property arising out of or connected with my participation in the Event. This release continues forever and binds all of my heirs, successors, executors, personal representatives and assigns.
2. I acknowledge that it is a condition of participating in the Roma Show that the Society and any person or body directly or indirectly associated with the Event are absolved from all liability however arising for injury or damage to myself or my property howsoever caused arising out of participation in the Event whatsoever whether due to any negligent act, breach of duty, default and/or omission on the part of the Society and any person or body directly or indirectly associated with the Event, or otherwise.
3. I acknowledge that any person participating in the Roma Show is only allowed to do so on the distinct understanding that they do so at their risk.
4. I acknowledge that the Society relies on the information provided by me and state that all such information is accurate and complete.
5. I acknowledge that it is a condition of participating in the Roma Show that I follow the instructions of the Society and any person directly or indirectly associated with the Roma Show at all times. I indemnify and keep indemnified the Society and any person or body directly or indirectly associated with the Event from all claims, demands and proceedings arising out of or connected with a failure by me to comply with rules and/or directions given to me by the Society and any person or body directly or indirectly associated with the Roma Show.
6. I indemnify and keep indemnified the Society and any person or body directly or indirectly associated with the Event against all claims made by any other person for injury or damage howsoever caused arising out of participation in the Roma Show, whether due to any negligent act, breach of duty, default and/or omission on the part of the Society and any person or body directly or indirectly associated with the Event, or otherwise.

I ACKNOWLEDGE THAT I HAVE READ THIS FORM OR THAT IT HAS BEEN EXPLAINED TO ME. I FULLY UNDERSTAND ITS TERMS AND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT. I HAVE SIGNED THE DOCUMENT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT MADE TO ME AND INTEND MY SIGNATURE TO BE A COMPLETE AND UNCONDITIONAL RELEASE OF ALL LIABILITY TO THE GREATEST EXTENT ALLOWED BY LAW.

Please include the following with your application

- Relevant Food License**
- Photo / Diagram of site set up**
- Certificate of Currency for Insurance**

Signature: _____ Date: _____

Print name in full: _____